



COVID-19 Health and Safety Plan

The well-being of our campers, families, staff and volunteers are our highest priorities and it is our intent to put our best efforts into limiting their exposure and maintaining their health and safety. Based on the recommendations and guidance from the CDC and Pa Department of Health, a comprehensive Health and Safety Plan has been created with specific details outlined below. This plan is subject to change as new information is shared.

Pre-Camp Preparedness

- A. Parent and Camper Communication/Education
 - a. An email will be sent to parents at least 15 days prior to the start of camp with the following information:
 - i. Camp start dates and details
 - ii. COVID-19 facts and prevention strategies to keep the child healthy at home before camp starts
 - iii. Instructions on monitoring the camper's symptoms and temperature starting June 1st (14 days prior to the start of camp).
 - iv. If the child develops symptoms they are to notify the Executive Director and the camper will not start camp until they are symptom free for at least 72 hours without pain or fever reducing medications and have a note from the doctor.
 - b. Parent Information Sessions will be held the first week of June and will cover the following:
 - i. Complete review of the COVID-19 Health and Safety Plan
 - ii. Camp policy acknowledgements, waivers and releases
- B. Staff Preparedness
 - a. Staff training and education will include:
 - i. Training on May 28th; COVID-19 facts and prevention strategies to keep healthy at home before camp starts
 - ii. Instructions to start monitoring symptoms on June 1st (14 days prior to the start of camp).
 - iii. If staff develops symptoms they are to notify the Executive Director and will not start camp until they are symptom free for at least 72 hours without pain or fever reducing medications and have a note from the doctor.
 - iv. Staff Orientation will be held on June 8th and will include (but not limited to):
 - 1. COVID-19 Considerations for Camp to maintain a healthy environment
 - 2. Psychological First Aid; Supporting Yourself and Others during COVID-19
 - 3. Complete review of the COVID-19 Health and Safety Plan



Camp Safety Practices

A. Camper Education

- a. Campers will be given age appropriate COVID education on the first day of camp including:
 - i. What is COVID, what are the symptoms and healthy practices
 - ii. General hygiene (cover coughs and sneezes, etc)
 - iii. Handwashing instructions
 - iv. Reminders to avoid touching eyes, nose and mouth areas with unwashed hands
 - v. Social distancing visuals and guidance

B. Camper Drop-Off Procedures for Drivers

- a. Upon arrival, drivers should park in the designated areas that are provided at each camp site (Varies at each site).
- b. All adults and children should remain in the vehicle until approached by camp staff.
- c. Camp staff will approach the vehicle and take the child's temperature using a contact-free thermometer. Children with a temperature of 100.4 or higher will not be permitted to stay. Children can return to camp when they are fever-free for 72 hours without the use of fever reducing medication and with a doctor's note.
- d. Each parent or caregiver will be also asked a series of questions regarding the health of the camper and the health of the household. Appropriate action will be taken based on the responses of the questions.
- e. If the camper is permitted to stay, the parent/guardian will sign the child in on a designated sign in sheet. By signing this sheet, the parent/guardian is agreeing that the camper is symptom free and has not come into contact with anyone who has tested positive for COVID-19 or has displayed symptoms of COVID-19 for the past 14 days.
- f. Camp staff will then escort the camper into the building.
- g. Once inside, campers will be required to put on their protective face mask and wash their hands before participating in morning routines.

C. Camper Drop-Off Procedures for Walkers

- a. Upon arrival, walking students and guardians should wait in the designated areas at each camp site (varies at each site) while maintaining a 6-ft distance from others, until approached by camp staff
- b. Camp staff will approach the vehicle and take the child's temperature using a contact-free thermometer. Children with a temperature of 100.4 or higher will not be permitted to stay. Children can return to camp when they are fever-free for 72 hours without the use of fever reducing medication and with a doctor's note.
- c. Each parent or caregiver will be also asked a series of questions regarding the health of the camper and the health of the household. Appropriate action will be taken based on the responses of the questions.



- d. If the camper is permitted to stay, the parent/guardian will sign the child in on a designated sign in sheet. By signing this sheet, the parent/guardian is agreeing that the camper is symptom free and has not come into contact with anyone who has tested positive for COVID-19 or has displayed symptoms of COVID-19 for the past 14 days.
 - e. Camp staff will then escort the camper into the building.
 - f. Once inside, campers will be required to put on their protective face mask and wash their hands before participating in morning routines.
- D. General Daily Procedures to maintain a healthy camp environment
- a. Any camper or staff who is sick, or has a household member who is sick, will be encouraged to stay home
 - i. Parents should contact their child's teacher if they will not be attending for the day for any reason.
 - ii. The Executive Director will monitor absences and contact those who we have not heard from to ensure it is not for a health reason.
 - b. Staff shall wear face coverings while indoors and when in close contact with children (within 6ft)
 - c. Campers will be given (2) cloth face coverings to be kept at camp and worn while indoors and within 6ft of other campers. Face coverings can be removed during physical activity times outdoors and indoors and during mealtimes. Masks will be washed overnight.
 - d. All staff and campers (supervised by staff) will wash hands with soap and water at the following times:
 - i. Upon arrival to camp
 - ii. Before and after every bathroom use
 - iii. Before and after meals
 - iv. After outdoor play
 - v. Anytime hands are visibly dirty (paints, clay, food, etc...)
 - vi. Before leaving camp
 - e. Camp sites will be disinfected at regular intervals throughout the day with particular focus on high-touch areas such as door handles, light switches, desktop areas and restrooms
 - f. Campers will remain in consistent groups for the duration of the camp. Groups will occupy designated spaces and not rotate between classrooms
 - g. Where possible, increased ventilation will occur with open windows and open doors
 - h. Campers will have their own camp supplies not to be shared with others including art and craft materials, writing utensils and outdoor play equipment. Each campers' items will be stored in designated personal spaces.



- i. Meals will be prepared off-site and delivered at mealtimes. Masks are not worn during eating so social distancing measures will be in place. All eating utensils and supplies will be paper/plastic and disposable. This includes using cups for water when needed throughout the day.
- j. No personal items will be brought to camp by the campers.
- k. Social distancing strategies will include:
 - i. Groups will remain consistent each day to minimize exposure.
 - ii. Each child will have their own yoga mat and carpet square to designate personal space during circle time.
 - iii. Desks and chairs will be appropriately spaced during instructional times.

E. Camp Pick-Up Procedures for Drivers

- a. Parents/Guardians should remain in vehicles until approached by camp staff.
- b. Parent/Guardian will need to provide a signature before the student is released to the adult. The adult must be on the campers' list of approved people for pick-up.
- c. Once the child is signed out, camp staff will go into the building, have the student wash hands and escort the child to the parent/guardian that is picking up the student.
- d. All protective face coverings and camp equipment will be left at camp.

F. Camp Pick-Up Procedures for Walkers

- a. Parents/Guardians should wait in designated waiting areas while maintaining a 6-ft distance from others until approached by camp staff.
- b. Parent/Guardian will need to provide a signature before the student is released to the adult. The adult must be on the campers' list of approved people for pick-up.
- c. Once the child is signed out, camp staff will go into the building, have the student wash hands and escort the child to the parent/guardian that is picking up the student.
- d. All protective face coverings and camp equipment will be left at camp.

COVID-19 Exposure Response

- A. If a staff member develops a temperature greater than 100.4 during the day or begins to display symptoms of COVID-19 while at camp, the following actions will take place:
 - a. The Executive Director will be notified.
 - b. The staff member will self isolate until a second adult arrives at camp. Upon the arrival of the second adult, the sick staff member will leave.
 - c. The remaining staff and campers will move to an used area of the camp until all areas used by the sick person are cleaned and disinfected.
 - d. Staff member will not be permitted to return to work until they are fever and symptom free for 72 hours without fever reducing medication and with a doctors' note.
 - e. Camp administration will notify parents of exposure to symptomatic staff.



- B. If a camper develops a temperature greater than 100.4 during the day or begins to display symptoms of COVID-19 while at camp, the following actions will take place:
 - a. The Executive Director will be notified.
 - b. The camper will be taken to a designated isolation area and wait there, accompanied by an adult, until their parent/guardian can pick them-up.
 - c. The remaining staff and campers will move to an used area of the camp until all areas used by the sick camper are cleaned and disinfected.
 - d. The camper will not be permitted to return to SPY until they are fever and symptom free for 72 hours without fever reducing medication and with a doctors' note.
 - e. Camp administration will notify parents of exposure to symptomatic staff.

COVID-19 Confirmed Case Response

- A. Any positive case of COVID-19 and exposure to a positive case of COVID-19 should be reported to the Executive Director immediately.
- B. If a confirmed case of COVID-19 is discovered specifically in a SPY camper or staff member the following actions will take place:
 - a. All campers and staff at the particular site of exposure will be sent home until further notice.
 - b. The Executive Director will notify local health officials who will then help determine the proper course of action.
 - c. After a 24 hour wait time the site will be professionally cleaned and disinfected.
 - d. The camper or staff who tested positive for COVID-19 or was exposed to an individual who tested positive for COVID-19 can return to camp after 14 days, has gone 72 hours fever free without the use of fever reducing medication and has a doctor's note.